

**ARTICLE 13**  
**EU GDPR**  
**"INFORMATION TO BE PROVIDED WHERE PERSONAL DATA ARE**  
**COLLECTED FROM THE DATA SUBJECT"**  
**YieldPlanet S.A**

**DATABASE 1      EMPLOYEES**

Following art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC(OJ L 119, 4.5.2016, p. 1–88) - "GDPR" and in relation to the processing of your personal data we hereby inform you that:

1. The data controller is YieldPlanet S.A. You can contact the controller at the address: 630 Wał Miedzeszyński st., 03-994 Warsaw, Poland and at the following phone number: +48 22 769 38 05.
2. Your data are processed for the purpose relating to the rendering of work, namely the realization of the following obligations of the employer:
  - i. the keeping of the list of the employees;
  - ii. the keeping of the payroll;
  - iii. the social security payments;
  - iv. the collection of PIT;
  - v. employees matters according to the labour code;
  - vi. the keeping of ledgers;
  - vii. the use of the commonly used software, including Dropbox;
  - viii. bank procedures.

The processing of the data in the above scope is based on art. 6 item 1 pt c of GDPR.

3. The recipients of your data are:
  - i. The Polish Social Security Institution;
  - ii. the tax administration;
  - iii. The National Labour Inspectorate;
  - iv. the police;
  - v. the entity keeping the ledgers of YieldPlanet S.A. (Janina Kozłowska conducting the commercial activity under the name PRESTIGE Kancelaria Audytorska seated in Dziekanów Leśny, 28 Lotników Alianckich st.).
4. Your data will be processed for the period of time YieldPlanet S.A. has the obligation to keep the data as per the respective provisions of law. The bank procedures documentation, which include the salary payments will be processed for the period of time equal to the statute of limitation of the claims relating to the payment of the remuneration, namely for three years, unless it will be necessary to process them longer due to the circumstances such as bringing of an action, court verdict. Such an

extension will include the time of the procedure and the statute of limitation of the claim covered by the verdict if any.

5. You have the right to request the access to your data from YieldPlanet S.A., as well as to their rectification, erasure, restriction of their processing, the right to object to the processing and the right to data portability.
6. You have the right to lodge a complaint with a supervisory authority, if you consider that the processing of your personal data infringes GDPR. The supervisory authority is the Inspector General for the Protection of Personal Data.
7. The provision of your personal data is obligatory. This obligation arises out of the provisions of the labour law, the act on the personal income tax and the accounting act. A refusal to provide the data would result in the inability to realize your employment agreement, as well as to realize other obligations of YieldPlanet S.A. concerning your employment agreement, including the obligations relating to the social security, tax obligations and others. The provision of your data is the condition for the conclusion of the agreement.
8. YieldPlanet S.A. will not profile your data, as well as it will not make automated decisions.

## **DATABASE 2      CONTRACTORS**

Following art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC(OJ L 119, 4.5.2016, p. 1–88) - "GDPR" and in relation to the processing of your personal data we hereby inform you that:

1. The data controller is YieldPlanet S.A. You can contact the controller at the address: 630 Wał Miedzeszyński st., 03-994 Warsaw, Poland and at the following phone number: +48 22 769 38 05.
2. Your data are processed for the purpose relating to the rendering of your services, namely the realization of the following obligations of the purchaser of your services:
  - i. the keeping the list of the contractors;
  - ii. the keeping of the payroll;
  - iii. the keeping of ledgers;
  - vii. the use of the commonly used software, including Dropbox;
  - viii. bank procedures.

The processing of the data in the above scope is based on art. 6 item 1 pt c of GDPR.

3. The recipient of your data is the entity keeping the ledgers of YieldPlanet S.A. (Janina Kozłowska conducting the commercial activity under the name PRESTIGE Kancelaria Audytorska seated in Dziekanów Leśny, 28 Lotników Alianckich st.).

4. Your data will be processed for the period of time YieldPlanet S.A. has the obligation to keep the data as per the respective provisions of law. The bank procedures documentation, which include the remuneration payments will be processed for the period of time equal to the statute of limitation of the claims relating to the payment of the remuneration, namely for three years, unless it will be necessary to process them longer due to the circumstances such as bringing of an action, court verdict. Such an extension will include the time of the procedure and the statute of limitation of the claim covered by the verdict if any.
5. You have the right to request the access to your data from YieldPlanet S.A., as well as to their rectification, erasure, restriction of their processing, the right to object to the processing and the right to data portability.
6. You have the right to lodge a complaint with a supervisory authority, if you consider that the processing of your personal data infringes GDPR. The supervisory authority is the Inspector General for the Protection of Personal Data.
7. The provision of your personal data is obligatory. This obligation arises out of the provisions of the accounting act. A refusal to provide the data would result in the inability to realize your agreement, in particular as regards the financial settlements. The provision of your data is the condition for the conclusion of the agreement.
8. YieldPlanet S.A. will not profile your data, as well as it will not make automated decisions.

### **DATABASE 3      CUSTOMERS' CONTACT DATA**

Following art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC(OJ L 119, 4.5.2016, p. 1–88) - "GDPR" and in relation to the processing of your personal data we hereby inform you that:

1. The data controller is YieldPlanet S.A. You can contact the controller at the address: 630 Wał Miedzeszyński st., 03-994 Warsaw, Poland and at the following phone number: +48 22 769 38 05.
2. Your data are processed for the purposes relating to the realization of agreements concluded by the controller, promotion of its services, as well as to allow the controller to contact with its customers. The processing of the data in the above scope is based on art. 6 item 1 pt f of GDPR.
3. The Processing of your data is related to the realization of the legitimate interest of YieldPlanet S.A. being the running of the commercial activity and the broadening of the market for its services.
4. Your data will be processed for the period of time of the relevant agreement with YieldPlanet S.A. being in force and further on for the period of the statute of limitation arising out of this agreement unless it will be necessary to process them longer due to

the circumstances such as bringing of an action, court verdict. Such an extension will include the time of the procedure and the statute of limitation of the claim covered by the verdict if any.

5. You have the right to request the access to your data from YieldPlanet S.A., as well as to their rectification, erasure, restriction of their processing, the right to object to the processing and the right to data portability.
6. You have the right to lodge a complaint with a supervisory authority, if you consider that the processing of your personal data infringes GDPR. The supervisory authority is the Inspector General for the Protection of Personal Data.
7. The provision of your data is voluntary.
8. YieldPlanet S.A. will not profile your data, as well as it will not make automated decisions.

#### **DATABASE 4      POTENTIAL CLIENTS CONTACT DATA**

Following art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC(OJ L 119, 4.5.2016, p. 1–88) - "GDPR" and in relation to the processing of your personal data we hereby inform you that:

1. The data controller is YieldPlanet S.A. You can contact the controller at the address: 630 Wał Miedzeszyński st., 03-994 Warsaw, Poland and at the following phone number: +48 22 769 38 05.
2. Your data are processed for the purposes relating to the promotion of the services of the data controller, as well as to allow the controller to contact with its potential customers, and to facilitate the procedures relating to the conclusion of agreements. The processing of the data in the above scope is based on art. 6 item 1 pt f of GDPR.
3. The Processing of your data is related to the realization of the legitimate interest of YieldPlanet S.A. being the running of the commercial activity and the broadening of the market for its services.
4. Your data will be processed for the period of time of the rendering of the services by YieldPlanet S.A.
5. You have the right to request the access to your data from YieldPlanet S.A., as well as to their rectification, erasure, restriction of their processing, the right to object to the processing and the right to data portability.
6. You have the right to lodge a complaint with a supervisory authority, if you consider that the processing of your personal data infringes GDPR. The supervisory authority is the Inspector General for the Protection of Personal Data.

7. The provision of your data is voluntary.
8. YieldPlanet S.A. will not profile your data, as well as it will not make automated decisions.

## **DATABASE 5      DISTRIBUTORS' CONTACT DATA**

Following art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC(OJ L 119, 4.5.2016, p. 1–88) - "GDPR" and in relation to the processing of your personal data we hereby inform you that:

1. The data controller is YieldPlanet S.A. You can contact the controller at the address: 630 Wał Miedzeszyński st., 03-994 Warsaw, Poland and at the following phone number: +48 22 769 38 05.
2. Your data are processed for the purposes relating to the holding a list of distributors, solution of disputes between the distributors, modification of agreements with the distributors and the realization of payments. The processing of the data in the above scope is based on art. 6 item 1 pt f of GDPR.
3. The Processing of your data is related to the realization of the legitimate interest of YieldPlanet S.A. being the running of the commercial activity.
4. Your data will be processed for the period of time of the rendering of the services by YieldPlanet S.A.
5. You have the right to request the access to your data from YieldPlanet S.A., as well as to their rectification, erasure, restriction of their processing, the right to object to the processing and the right to data portability.
6. You have the right to lodge a complaint with a supervisory authority, if you consider that the processing of your personal data infringes GDPR. The supervisory authority is the Inspector General for the Protection of Personal Data.
7. The provision of your data is voluntary.
8. YieldPlanet S.A. will not profile your data, as well as it will not make automated decisions.

## **DATABASE 6      RECORD OF MAIL**

Following art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC(OJ L 119, 4.5.2016, p. 1–88) - "GDPR" and in relation to the processing of your personal data we hereby inform you that:

1. The data controller is YieldPlanet S.A. You can contact the controller at the address: 630 Wał Miedzeszyński st., 03-994 Warsaw, Poland and at the following phone number: +48 22 769 38 05.
2. Your data are processed to enable the data controller the insight in the history of the correspondence. The processing of the data in the above scope is based on art. 6 item 1 pt f of GDPR.
3. The Processing of your data is related to the realization of the legitimate interest of YieldPlanet S.A. being the running of the commercial activity.
4. Your data will be processed for the period of time of the rendering of the services by YieldPlanet S.A.
5. You have the right to request the access to your data from YieldPlanet S.A., as well as to their rectification, erasure, restriction of their processing, the right to object to the processing and the right to data portability.
6. You have the right to lodge a complaint with a supervisory authority, if you consider that the processing of your personal data infringes GDPR. The supervisory authority is the Inspector General for the Protection of Personal Data.
7. The provision of your data is voluntary.
8. YieldPlanet S.A. will not profile your data, as well as it will not make automated decisions.